

Report to	On
Planning Committee	Thursday, 10 June 2021

Title	Report of
South Ribble Validation Checklist - Updated 2021	Director of Planning and Development

Is this report confidential?	No
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Purpose of the Report

1. The purpose of this report is to seek approval of the Validation Criteria for Planning Applications document, which has recently been updated. Since the previous document was adopted in 2016, there have been a number of legislative changes, which are reflected in the updated document.

Recommendations

2. That the document be endorsed by Planning Committee and used for Development Management validation purposes.

Reasons for recommendations

3. The document outlines the supporting information required for different types and scales of development, therefore making it clear to all applicants and/or agents what they are expected to submit. The review of the document will ensure that more applications are valid on submission, removes uncertainty about which documents are relevant or not and assists officers in determining planning applications, resulting in a more efficient and effective service,

Other options considered and rejected

4. None considered as an update to the previous document was considered to be the most appropriate way forward.

Corporate outcomes

5. The report relates to the following corporate priorities: *(tick all those applicable)*:

An exemplary council	X	Thriving communities	
A fair local economy that works for everyone	x	Good homes, green spaces, healthy places	x

Background to the report

6. In 2008 the Government introduced a new standard electronic planning application form and introduced new information requirements for the validation of planning applications. The guidance outlined the information that must be supplied with planning applications by way of a National List of core requirements. Details of what is required at a National level are now available on the Planning Practice Guidance website. The Government also recommended a list of local requirements from which Local Planning Authorities could choose from to create their own 'Local List' setting out specific requirements for different types of application. A local list was prepared setting out South Ribble Borough Council's requirements and adopted in August 2011. The original document had three sections plus an explanation of the validation process. Section 1 outlined the National List of information requirements, Section 2 outlined the Local List of Information Requirements and Section 3 was a series of Check Lists to assist applicants.
7. The Government recommended that the Validation Criteria document be reviewed regularly. This is the third review that this Council has undertaken. The document formatting has changed into table format to allow for ease of use, and check-lists have been added to the back of the document for quick reference.

Consultation

8. Two periods of consultation have been carried out. The first, ran during September and October 2020. There were two responses to the consultation, one from a member of the Development Management team with some further information to include, and another from Environmental Health. Any changes necessary were incorporated in to the document and a revised version was published for four weeks at the end of 2020.
9. The Lead Local Flood Authority provided some comments on the flood risk and drainage sections during this publication period. After discussion, it was felt that significant changes to these sections should be made, and these were then subject to another four week consultation period during early 2021. No comments were received.
10. The final document therefore takes into account all appropriate recommendations from the consultations. Once approved by Committee it shall be published on the Council website and used for the validation of Planning Applications.

Risk

11. None

Equality and diversity

12. None

Air quality implications

13. Air Quality and the wider Climate agenda pose significant risks and opportunities to the borough, and its residents. The Planning system has a duty to ensure that development is sustainable and appropriate and can significantly impact on the air quality and climate agenda in both a positive and negative way.

14. The review of the Validation Checklists provides an ideal opportunity to ensure potential developments provide the minimum measures to help tackle these two significant public health issues.

Comments of the Statutory Finance Officer

15. There are no financial implications associated with this report.

Comments of the Monitoring Officer

16. The Town and Country Planning (Development Management Procedure) (England) Order 2015 sets out various matters which must be submitted with an application. Local authorities may draw up their own local list of supporting information which is required from applicants drawn from a recommended national list of local requirements under the power contained in section 62(3) of the Town and Country Planning Act 1990. The list must be published on the Council's website.

Background documents

There are no background papers to the report.

Appendices

Appendix A – Validation Criteria for Planning Applications Document 2021.

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